

Vacancy Announcement: Delta Arts Alliance Interim Director

The Delta Arts Alliance is seeking an Interim Director to oversee planning, development, and initial implementation of a new strategic plan while maintaining administrative activities in the transition from current to future strategic goals. The Interim Director will also help define future staffing and funding needs in line with the new plan.

Appointment Term: 9 to 12 months

Start date: August 2021

Schedule: Full time salaried, flexible work hours as required

Compensation: Negotiable, commensurate with experience

About us: The Delta Arts Alliance (Alliance) was founded in 1999 and incorporated as a 501 (c)(3) non-profit organization in 2003 to focus on the arts and arts education as a positive force for change in Cleveland, MS, and surrounding Mississippi Delta communities. The Alliance's current mission is to connect diverse cultures through their contribution to the arts and to make art and arts education a more prominent part of daily life and the school experience. The Alliance offers regional youth and their families access to rich, impactful, and inspiring arts experiences through long-standing relationships and partnerships with arts and community groups, educational establishments, and businesses. The Alliance seeks to expand its roster of partners, art educators, and art makers while supporting the efforts of all area artists regardless of race, color, national origin, religion, sex, age, or disability.

Job Description: The Interim Manager will serve as a transition agent, maintaining the integrity of key Alliance functions while assisting the Alliance Board in undertaking and implementing the first stages of a new five-year strategic plan. The Interim Director will maintain a sound fiscal base through current grant, rental, program, and membership revenue streams, supported by the respective Alliance Committees. Monitoring, and soliciting support for, community partnerships and Artists In Residence is a secondary priority.

Responsibilities include:

Management:

- Ensure alignment of expense and revenue streams to maintain fiscal stability.
- Identify and present to the Executive Committee outstanding issues to be addressed and items of interest to be pursued. This includes financial or programmatic misalignment or conflicts, and also needs of current and prospective members, partners, funders, and participants.
- Oversee problem resolution.

Management (cont.):

- Support strategic planning process and initial plan implementation, including development of a proposed work-plan with staffing and funding recommendations.
- Prepare and present monthly status reports to the Alliance Board of Directors, in coordination with the Executive and other relevant Committees.

Fundraising:

- In coordination with Grants Committee, ensure timely application for and execution of existing grants and other financial support; identify and update Committee on new funding opportunities.

Rentals:

- In coordination with Building Committee, solicit, schedule and ensure oversight of Alliance building and grounds rentals, in compliance with rental contracts and guidelines.

Programming:

- In coordination with Programming and Building Committees, guide development and execution of in-house youth and adult programming while sustaining rental opportunities.

Education:

- In coordination with Education Committee, monitor Artist In Residence (AIR) program; as appropriate, recruit new AIRs and execute agreements.

Membership:

- In coordination with Membership Committee, ensure Alliance membership needs are identified and addressed; guide Committee recruitment of diverse membership.

Desired Knowledge, Skills, and Abilities:

- Previous success in non-profit leadership, preferably in a community arts setting.
- Track record in fund raising, financial and Board management and problem resolution; strategic planning experience a plus.
- Ability to manage multiple priorities with humor, ingenuity, and grace.
- Solid written and verbal communication and presentation skills.

Applications accepted until July 30, 2021.

To apply send resume and letter of interest to:

Search Committee
Delta Arts Alliance
PO Box 763
Cleveland, MS 38732

