**EDUCATOR**

The Educator is a part-time position under the supervision of the Director of Communications + Programs. The Educator is responsible for coordinating, implementing, and curating educational programs designed for adults and teenagers. The Educator is a creative, energetic, and innovative individual with the ability to communicate effectively, research thoroughly, and collaborate successfully with a team to provide and create engaging and educational programs for the MAX’s diverse audience.

**Duties:**

* Designs and implements museum programming, including, but not limited to, MAXStudio, and. Assists where necessary for MAXSpeaks.
* Manages, maintains, and oversees fine art studio spaces.
* Builds relationships with artists and organizations of all artistic disciplines from around the state in order to create and promote successful museum programming.
* Collaborates with the curatorial department and youth educator to create engaging programs based on exhibits.
* Organizes and schedules studio classes, artist demonstrations, and workshops.
* Works with Volunteer Coordinator to identify and train appropriate volunteers for studio programs.
* Creates community partnerships, events, and programming that meet the needs of Meridian, its surrounding areas, and the state.
* Designs engaging and beneficial arts-related programming for high school and college students.
* Works with key development staff members to capitalize on opportunities for successful fundraising for the education department.
* Other duties as assigned.

**Qualifications:**

Bachelor’s Degree in Studio Arts, Art History, or a related field.

Demonstrated knowledge and ability in fine art studio practices and management.

Prior supervisory experience.

A demonstrated ability to organize, develop, and implement programming.

At least two years’ experience in fine art, performing art, or music setting.

Proficiency in collaboration and delegation of duties.

Strong organizational, project management, and problem-solving skills with impeccable multi-tasking abilities.

Exceptional interpersonal skills; friendly and professional demeanor.

**SPECIAL OR PHYSICAL QUALIFICATIONS:**

* Ability to lift up to 50 lbs. to move art materials and set up outreach projects, including tents.
* Must be available to work some nights and weekends
* Certifications/Licenses:
	+ Requirements: Current, valid Driver’s license.
* Additional Position Information:
	+ Background Check – An offer of employment is contingent on a satisfactory pre-employment background check.