

The Mississippi Nurses' Association (MNA) is seeking a dynamic, visionary, and experienced executive director to lead the organization. The MNA is the professional association for all registered nurses and advanced practice registered nurses across all nursing roles in Mississippi. The mission of MNA is to promote registered professional nursing practice through advocacy, education, research, and partnership. The executive director will be responsible for overseeing the association's goals and objectives, managing the organization, and representing it to other organizations, public officials, the media, and the public.

Principal Duties:

- Provide overall leadership for the MNA, ensuring alignment with its mission, vision, and strategy.
- Work in partnership with the MNA board of directors to advance strategic priorities and maintain consistent, timely, and transparent communication.
- Responsible for all program planning, organizing, operating, and staffing, through direct implementation, contracting, or supervision of assigned staff.
- Cultivate and maintain high-level relationships with stakeholders within nursing and external to nursing, including healthcare entities, government agencies, civic leaders, foundations, and other nonprofits, to strengthen shared initiatives and relationships.
- Oversee the financial structure, including budget preparation and audit controls, while ensuring compliance with federal and state regulations.
- Develop and track team goals and association operating budget to ensure consistent progress.
- Ensure compliance with nonprofit policies, board directives, and financial reporting standards.
- Provide visible and credible leadership as the face of MNA, articulating the organization's vision through presentations, public speaking engagements, and stakeholder outreach.
- Work collaboratively with all MNA committees and subcommittees to facilitate successful outcomes.
- Lead the design and oversight of professional development offerings, ensuring compliance with accreditation standards and alignment with the needs of the nursing profession.
- Oversee the development of communications across all platforms to ensure an integrated approach that strengthens member engagement and stakeholder outreach.

Preferred Knowledge and Skills:

- Strong working knowledge of the fiduciary and operational aspects of non-profits.
- Ability to prioritize, multitask, and show great attention to detail.
- Ability to create a strong vision, set strategic direction, and communicate it effectively to staff, board members, and stakeholder partners.
- Previous success as an advocate and establishing external relationships with individuals and organizations of influence.
- Experience and skill in working with a board of directors.
- A history of successfully generating new revenue streams and improving financial results.

- Ability to build strong collaborative teams and actively engage with staff.
- Solid organizational abilities, including planning, delegating, program development, and task facilitation.
- Strong fiscal management skills, including budget preparation, analysis, decision-making, reporting, and federal and state compliance literacy.
- Ability to successfully manage conflict and adversity.
- Strong written and public speaking skills.
- Effective crisis management skills.

Candidate Qualifications:

- 5+ years of upward management experience, preferably in a relevant position.
- 3+ years operational management or leadership experience.
- Bachelor's degree in a relevant field (nonprofit administration, business, healthcare administration, nursing) is required; advanced education is preferred.
- Exceptional interpersonal skills with the ability to work with a wide range of personalities and backgrounds to establish long-term relationships.
- Willingness to travel and to work extended workdays, evenings, or weekends.

Work Location:

Work location includes both in-office and remote responsibilities, with in-person presence required as organizational needs dictate, along with travel requirements.

Applicant Instructions:

Please send a short biography and curriculum vitae with your contact information to agroves@msnurses.org.

The MNA Executive Committee encourages early applications as this position may be filled quickly.