

Submission Date:

Training Invoice

Trainer Information

Name:

Organization:

Street Address:

City, State, Zip:

Training Information

Date of Training	Name of Training		Location	
Reminder				
<ul style="list-style-type: none">Rate: \$90 per/hourCompensated preparation time is only half of the agree upon total training duration time. For example, if the training is one hour, the trainer will be compensated for 30 minutes of preparation time.				
Preparation Time (in minutes)	Start Time (CST)	End Time (CST)	Duration (in minutes)	<u>Information you want to share</u>
Preparation Time Amount Due	Training Amount Due	Total Due		
\$	\$	\$		

Thank you for your partnership!

We look forward to working with you again.

MS Alliance of Nonprofits & Philanthropy

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